

The meeting of the Internal Quality Assurance cell (IQAC) of SVERI's College of Engineering, Pandharpur was held on Saturday, 28/07/2018 @ 11.00 am in the Institute premises.

Following were present for the meeting.

| SR. No. | Name. | SIGN. |
|---------|---|------------------------|
| 1. | Dr. Prashant Maruti Pawar | <u>Pawar</u> |
| 2. | Dr A S Vibhute | <u>Dvibhute</u> |
| 3. | Mrs - V D Jadhav | <u>Jadhav</u> |
| 4. | MES. R. N. Misal | <u>Emisal</u> |
| 5. | M.M. Bhorre | <u>Mbhore</u> |
| 6. | Mr. R.G. Zarkar | <u>Zarkar</u> |
| 7. | Mr. S. M. Bongal | <u>Bongal</u> |
| 8. | Mukund Maruti Pawar | <u>MP</u> |
| 9. | S. A. Vendave | <u>S. A. Vendave</u> |
| 10. | Abhay A. Utpat | <u>Abhay Utpat</u> |
| 11. | Karan B. Patil | <u>Karan B. Patil</u> |
| 12. | Dr. Kachare (P. S.) | <u>Kachare</u> |
| 13. | S. N. Kulkarni | <u>Kulkarni</u> |
| 14. | Dr. S. M. Mukane | <u>Mukane</u> |
| 15. | E.P. Range | <u>E.P. Range</u> |
| 16) | Ashwini C. Chavhan (Mc Member- Invitee) | <u>Ashwini Chavhan</u> |
| 17) | Samudragupta Talekdar - Alumni Member | <u>Talekdar</u> |
| 18) | B. D. Cericawad | <u>B. D. Cericawad</u> |
| 19. | Dr. Mrs. H. M. Patil | <u>H. M. Patil</u> |
| 20) | Hagmude R. B. | <u>R. B.</u> |
| 21) | Mr. S. Y. Salunkhe | <u>Salunkhe</u> |
| 22) | Mr. J. B. Gaikwad - Parent - Member | <u>Ja. B. Gaikwad</u> |
| 23) | Dr. N. B. PAWAR | <u>N. B. PAWAR</u> |
| 24) | Dr. R. R. Gidde | <u>R. R. Gidde</u> |

Miss. Ashwini Chavhan madam, Management Council Member, Solapur University Solapur has attended the meeting as Invitee.

Following business was transacted in the meeting

Item No.01: Confirmation of the minutes of the last meeting

Resolution 1: The minutes of the last meeting held on 10/03/2018 were read and unanimously confirmed with modification in Resolution No.04, which read to be as "Thorough discussion was made and it was unanimously resolved that Dean Academic will prepare plan of workshop, seminars, FDPs and STTRs every year in consultation with respective HODs".

Proposed by: Dr. P.M. Pawar

Seconded by: Dr. P. S. Kachare

Item No.02: About status of quality benchmarks/parameters

Resolution No.02: It was brought to the notice of meeting that a committee was constituted to compile the existing quality benchmarks/parameters and also suggesting additional parameters for academic administrative student activities etc. Committee has set the parameters. Work of benchmark setting is remaining. Committee is seeking extension to complete its work.

Thorough discussion was made and it was unanimously resolved to sanction extension to the committee to complete its work. However report be submitted in next meeting.

Proposed By: Dr. P. S. Kachare

Seconded By: Dr. M.K. Raut.

Item No.03: About ISO manuals:

Resolution No.03: It was brought to the notice of the meeting that there are total three ISO manuals namely List manual, Process manual, and Quality manual.

The copy of these manuals was put before the meeting.

Thorough discussion was made and it was unanimously resolved as follows:

- i) All the ISO Manuals be revised. The revision would be completed in every respect and accordingly the updated manual be put in the next meeting.
- ii) Prof. Miss Dr. M. Bhone will present a session on these manuals to all staff in the induction programme to be conducted at the start of every semester.

Proposed By : Dr. M.K. Raval.

Seconded By : Dr. P. S. Karkare

Item No.04: About Workshops, seminars, FDPs and STTPs for staff.

Resolution No.04: The detailed department wise report about activities conducted upto now in 2018 and activities planned upto 31st Dec. 2018 were put before the meeting.

Thorough discussion was made and it was unanimously resolved as follows:

- i) Activity plan should be yearly.
- ii) MBA department should arrange for staff development activity to our non teaching staff.

Proposed by : Dr. S.A. Lenkar

Seconded by : Dr. M.K. Raval.

Item No.05: About student support and progression.

Resolution No.05: The detailed department wise reports about student support and progression activities conducted in academic year 2017-18 and activities planned in the academic year 2018-19 were put before the meeting.

Meeting unanimously took the note of the

same.

Proposed by: Dr. S.M. Mukherjee
Seconded by: Dr. A.S. Vibhute

Item No.6 Issues with the permission of the Chair.

Item No.6-i) About NPTEL Courses:

Resolving: It was brought to the notice of the meeting that AICTE has signed MOU with NPTEL for recognizing NPTEL MOOCs courses as FDPs for faculty promotions under CAS accordingly AICTE has sent letter no AICTE/RIFD/FDP through MOOCs/2017-18 dat 24/07/2018 to all institutes. Copy of this letter along with details of NPTEL courses was put before the meeting.

It is necessary to promote registration of NPTEL courses such that all the Faculty members will register for minimum one course in their area every year. These courses are available online and free of cost. However its exam fees is about Rs. 1100 per course per person.

Thorough discussion was made and it was unanimously resolved to recommend the BOG that institute shall contribute to the tune of 50% of the exam fee per course per person.

Proposed By: Mr. B.M. Bagal.
Seconded By: Dr. B.P. Ronge

Item No.6-ii) About NAAC

Resolving No.6-ii) It was brought to the notice of meeting that Prof. Dr. S.M. Mukherjee is NAAC Coordinator. Also Dr. Mukherjee handling so many other responsibilities along with Dean Administration.

Thorough discussion was made and it was unanimously resolved as follows:

- a) Prof. S.N. Kulkarni will work as NAAC Co-ordinator in place of Prof. Dr. S.M. Mukherjee.

immediate effect.

b) Prof. S.N. Kulkarni will prepare gap analysis for NAAC Accreditation.

c) Prof. S.N. Kulkarni will also look after infrastructure related works.

Proposed by: Dr. S.A. Lendave

Seconded by: Prof. Dr. Mrs. M.M. Patil

Item No 6-II) Abrrt induction programme to FE students

Resolution No 6-II) It was brought to the notice of the meeting that as per the AICTE requirement induction programme need to be conducted to all admitted FE students.

Thorough discussion was made and it was unanimously resolved that Dean Student will prepare plan of 30 Hours Induction Programme to every FE students and execute it immediately after the FE admission process.

Proposed by: Prof. Ms. V.D. Jadhav

Seconded by: Dr. S.A. Lendave

Lendave ✓ S. Jadhav

V.D. Jadhav

Principle

College of Engineering,
PANDHARPUR

Internal Quality Assurance Cell (ICAC)
SVERI'S College of Engineering
Pandharpur