

The meeting of the Internal Quality Assurance Cell (IQAC) of SVERI's college of Engineering, Paudlarpur was held on Monday, 11/02/2019 at 11.00 in the Institute premises.

Following were present for the meeting.

| Sr. No. | Name                     | Sign. |
|---------|--------------------------|-------|
| 01      | S. R. Gavale             |       |
| 02.     | Mr. R. G. Zarkar         |       |
| 03.     | Mrs. D. A. Tamboli       |       |
| 04      | Dr. S. A. Lendave        |       |
| 05      | Dr. A. B. Shinde         |       |
| 06      | Dr. A. S. Vibhule        |       |
| 07      | V. S. Kshirsagar         |       |
| 08.     | Dr. Madhav K. Raul       |       |
| 09.     | Dr. Nikhil D. Karande    |       |
| 10      | Karan B. Patil           |       |
| 11.     | M. M. Shore              |       |
| 12.     | R. N. Misal              |       |
| 13      | Prof. B. D. Wikkane      |       |
| 14      | Mr. S. Y. Salunche       |       |
| 15.     | Mr. S. M. Bagel          |       |
| 16.     | Dr. P. S. Kachare        |       |
| 17.     | Dr. S. S. Wangikar       |       |
| 18.     | Mr. Antosh Madappa Dyale |       |
| 19.     | Mr. S. M. Shinde         |       |
| 20      | Dr. Abhay A. Utpat       |       |
| 21      | Dr. R. R. Gidde          |       |
| 22      | Prof. C. B. Nadagouda    |       |
| 23      | Kore Akshaykumar Gururaj |       |
| 24      | B. P. Ronge              |       |
| 25      | J. B. Gaikwad.           |       |

Following business was transacted in the meeting.

Item No 1. Confirmation of the minutes of the last meeting.

Resolution No. 1 The minutes of the last meeting held on 22/09/2018 were read and unanimously confirmed.

Proposed by : DE. R. R. Gidde

Seconded by: Prof. S. R. Gawali

Item No 2. Review of work done in respect of functions of IQAC.

Resolution No. 2. The review of work done in respect of IQAC functions was taken in the meeting. The meeting took the note of the same.

Proposed by : DE. D. B. Shinde

Seconded by: Miss. M. M. Bhoze.

Item No. 3 About NAAC

Resolution No. 3 The criteria wise gap, weaknesses and recommendation for quality enhancement of Institution given by NAAC Committee were put before the meeting.

Thorough discussion was made and it was resolved that the HOD's, Deans and NAAC co-ordinator should work to overcome gap, weaknesses and also decided to work on recommendations.

Proposed by : DE. P. S. Kachare  
Seconded by: Prof. B. D. Gaikwad

Item No. 4 About Quality Benchmark / Parameters.

Resolution No. 4 Following was brought to the notice of the meeting.

1. The sub-committee including Prof. S.N. Kulkarni (NAAC coordinator), DE. P.M. Pawar (Dean Academics), Pr. P.S. Kachare (HOD, Mech), DE. M.K. Raut (Dean TPII) and DE. A.S. Vibhute (HOD, E&TC) was formed to submit revised report on quality benchmarks.
2. Sub-committee was supposed to submit revised report on quality benchmarks on or before 31<sup>st</sup> October 2018.
3. However, sub committee has not submitted the revised report till date.

Thorough discussion was made and it was unanimously resolved as follows:

1. As Prof. S.N. Kulkarni has left the Institute, in his place DE. S.S. Wangikar is going to replace him as a member being NAAC co-ordinator.
2. The sub-committee should submit the revised report on quality benchmarks on or before 20<sup>th</sup> February 2019.

Proposed by: DE. S.A. Lendave  
Seconded by: DE. A.S. Vibhute

Item No. About workshops, Seminars, FDPs / STTPs.

5

Resolution The department wise review about work shops, Seminars, FDPs / STTPs conducted till date and planned workshops, Seminars, FDPs / STTPs was taken in the meeting. The meeting took the note of the same.

Proposed by: DE. N.D. Khande  
Seconded by: Mr. S.M. Bagal.

Item About ISO manuals.

No-6

Resolution The ISO quality manual of SYERI was put before the meeting.

The meeting took the note of the same and approved the quality manual.

Proposed by: DE. M. K. Rawl

Seconded by: MRS. D. P. Tamboli

Item No Issues with the permission of the chair.

7

Item No. About suggesting formats for feedback forms.

Resolution Following was brought to the notice of the No. 7(i) meeting.

1. The following committee was supposed to prepare structured formats for all types feedback forms viz., Alumni Feedback Form, Parent feedback Forms, Programme End Survey, Course End Survey and Employer Survey.
2. However, it seems that till date the committee has not submitted the structured formats for all types of feedback forms.

Thorough discussion was made and it was unanimously resolved as follows -

1. The committee should conduct the meeting and submit the report on or before 25<sup>th</sup> February 2019.

2.

3. HOD's should ensure that appropriate

steps can be taken based on the feedback from the students.

Proposed by: DE AIA Utpat  
Seconded by: Prof. A.M. Dyade

Item About seed Money Policy and Mechanism,  
No.7(2)

Resolution following was brought to the notice of the No.7(2) meeting.

1. The endowment of seed Money is required to be made.
2. There is need to form a policy and mechanism for Seed Money to have proper utilisation of the Seed Money.

Thorough discussion was made and it was unanimously resolved as follows.

1. The following committee is formed for deciding the policy and mechanism for Seed Money Proposal.

1. Ms. D. D. Tamboli (Chairman)
2. DE. M. K. Raw (Member)
3. DE. A. S. Vibhute (Member)
4. DE. P. S. Kachare (Member)
5. DE. A. B. Shinde (Member)
6. DE. S. S. Vhangikar (Member)

2. The above mentioned committee should submit the Report of policy and Mechanism on or before 25<sup>th</sup> February 2019.

Proposed by: DE. B. P. Ronge  
Seconded by: ME. R. G. Zarekar

Item About adding <sup>members</sup> in IQAC Committee.

No. 7(3)

Resolution The following was brought to the notice No. 3 of the meeting.

1. Dr. Mrs. M. M. Patil Professor in Electronics & Telecommunication Engineering Department and Dean R & D of OUE college. She is absent since 01/12/2018.

The meeting took the note of the same and resolved as follows:

1. Dr. A. B. Shinde, Assistant Professor and New Dean R & D in Mechanical Engineering Department is going to replace Dr. Mrs. M. M. Patil as a member of IQAC committee.

Proposed by: Dr. A. A. Utpat

Seconded by: Dr. P. S. Kachare.

Item About Status Report of Sponsored No. 7(4) projects.

Resolution

No. 7(4) The following was brought to the notice of the meeting.

1. We have got sponsored projects from Mazathwade Association of Small Scale Industries & Agriculture (MASSIA)
2. The response given by OUE faculty members and students is poor.

Thorough discussion was made and it was unanimously resolved as follows:

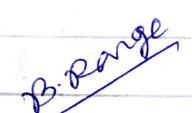
1. The individual project reports be prepared by the guides of respective students who are having sponsored projects.
2. The detailed summary containing status of each sponsored project be prepared by the HODs.
3. The Status Report should be submitted

on or before 20th February 2019 to Dean TP II,  
Dean R&D and Dean Administration.

Proposed by: /R.N.Misal  
seconded by: /M.M.Bhose.

  
**Coordinator**

**Internal Quality Assurance Cell (IQAC)**  
SVERI'S College of Engineering,  
Panchapur

  
**PRINCIPAL,**  
College of Engineering,  
**PANDHARPUR.**