

**SVERI's College of Engineering, Pandharpur**  
**Internal Quality Assurance Cell Committee Meeting dated 28/07/2018**  
**Action Taken Report**

Item No	Resolution	Action Taken /Status
1. Confirmation of the Minutes of the last meeting.	The minutes of last meeting held on 10/03/2018 were read and unanimously confirmed with modification in Resolution No.04 which read as " Thorough discussion was made and it was unanimously resolved that Dean Academic will prepare plan of workshop, Seminars, FDPs and STTPs every year in consultation with respective HODs"	----
2. About Quality benchmarks/ Parameters.	Thorough discussion was made and it was unanimously resolved to sanction extension to the committee to complete its work. However report be submitted in next meeting.	Report has been submitted.
3. About ISO Manuals.	Thorough discussion was made and it was unanimously resolved as follows:  i) All the ISO Manuals be revised. The revision work be completed in every respect and accordingly the updated manual be put in the next meeting.	The revision of ISO manuals is being done in consultation with the consultancy firm 'Q Concepts. The work is still in progress.
	ii) Prof. Miss. M. M. Bhore will present a session on these manuals to all staff in the induction programme to be conducted at the start of every semester.	It will be planned for upcoming semester during induction programme (General Meeting of Staff)

  
**Coordinator**

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4. About Workshops, Seminars, FDPs & STTPs for staff.	<p>Thorough discussion was made and it was unanimously resolved as follows:</p> <p>i) Activity plan should be yearly.</p> <p>ii) MBA department should arrange for staff development activity to our non-teaching staff.</p>	<p><b>ENTC Dept:-</b> Two One Week workshops are planned in the month of Nov-2018 and April-2019. Proposals are submitted to Solapur University, Solapur.</p> <p><b>Mech Dept:-</b> One day workshop on "Application of advanced Optimization Techniques in the Field of Mechanical Engineering" is planned.</p> <p>Training scheduled in the month of November 2018 by Dr. A.M. Gurav, Dr. U. M. Deshmukh</p>
5. About Student support and progression	Meeting unanimously took the note of the same.	----
6. Issues with the Permission of the Chair. 6 (i) About NPTEL Courses.	Thorough discussion was made and it was unanimously resolved to recommend the BOG that Institute should contribute 50% of the exam fee per course per person.	Accordingly, it was recommended to BOG

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6 (ii) About NAAC	<p>Thorough discussion was made and it was unanimously resolved as follows:</p> <p>a) Prof. S.N. Kulkarni will work as a NAAC Co-ordinator in place of Prof. Dr. S. M. Mukane with immediate effect.</p> <p>b) Prof. S. N. Kulkarni will prepare gap analysis for NAAC Accreditation.</p> <p>c) Prof. S. N. Kulkarni will also look after infrastructure related work.</p>	<p>Revised office order was made.</p> <p>Gap Analysis has been made.</p>
6 (iii) About induction programme to FE students.	<p>Thorough discussion was made and it was unanimously resolved that Dean Students' will prepare plan of 30 Hours Induction Programme to every FE Students and execute it immediately after the FE admission process.</p>	<p>From 02 August to 06 August 2018, the induction program of 30 Hours was conducted successfully.</p>

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 Pandharpur



*B. Ronge*  
**PRINCIPAL,**  
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**PANDHARPUR.**