

SVERI's College of Engineering, Pandharpur
Internal Quality Assurance Cell Committee Meeting dated 22/09/2018
Action Taken Report

Item No.	Resolution	ATR /Status
1. Confirmation of the minutes of the last meeting.	The minutes of the last meeting held on 28/07/2018 were read and unanimously confirmed with following modifications: 1) Resolution No.1 Item No.1 be read as "the minutes of the last meeting held 28/07/2018 were read and unanimously confirmed with modification in Resolution No.1 as "Thorough discussion was made, and it was unanimously resolved that Dean Academics shall prepare plan of FDPs and Dean R & D shall prepare plan of Workshops, Seminars, STTPs, etc. every year in consultation with respective HODs".	---
2. About submission of Annual Quality Assurance Report (AQAR) for A.Y. 2017-18	Meeting took the note of same.	---
3. About ISO manuals.	Thorough discussion was made and it was unanimously resolved that Prof. Ms. M. M. Bhore shall ensure that all the ISO Manuals be revised on or before 31/10/2018.	As per ISO 9001:2018 ISO manuals, except, Quality manual are obsolete, but as per our policy they have been maintained.

(Signature)
Coordinator

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4. About future plans to improve the quality.	Thorough discussion was made and it was unanimously resolved to approve the above and ensure that the uniformity be maintained by each departments in respect of above.	<p>Mech Engg. Dept.:</p> <ol style="list-style-type: none"> 1. Industry survey for improving quality projects is done. Accordingly faculty visited to various industries. 2. The different groups were formed in department like Production, Design & Thermal. 3. GroupWise subject slides were prepared for the important concepts of projects. 4. There slides were put on ftp://dae.sveri.edu/Mech/UG/2018-19/SEM-II/Project/ 5. Department got 10 industry sponsored projects. <p>E&TC Engg.Dept.: Department got industry sponsored projects from MASSIA.</p> <p>CSE Dept.: 9 Sponsored Projects have fetched through industry interaction.</p> <p>Civil Engg. Dept:- The discussion with various industries was made for the same during the guest lecture sessions.</p>


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5. Issues with the permission of the Chair.	---	---																																			
5. (1) About Quality Benchmarks/Parameters	Thorough discussion was made and it was unanimously resolved that the Sub-Committee will submit a revised report on or before 31/10/2018.	The revised report has been submitted.																																			
5. (2) About Changes in IQAC Committee Members	<p>Thorough discussion was made and it was unanimously resolved to make the replacements as per the details given below:</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name of Previous Member</th> <th>Name of Newly appointed Member</th> <th>Designation</th> <th>Representation from</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Prof. Dr. S. M. Mukane Dean Administration</td> <td>Dr. R. R. Gidde Dean Administration</td> <td>Member</td> <td>One of the Senior Teacher as the Co-ordinator of IQAC</td> </tr> <tr> <td>2</td> <td>Dr. Sridevi Dileepan R & D</td> <td>Dr. Mrs. M. M. Patil Dean R & D</td> <td>Member</td> <td>A few Senior Administrative Officers</td> </tr> <tr> <td>3</td> <td>Prof. C. C. Patange HOD MBA</td> <td>Prof. K. B. Patil HOD MBA</td> <td>Member</td> <td>A few Senior Administrative Officers</td> </tr> <tr> <td>4</td> <td>Prof. S. L. Utpat</td> <td>Prof. S. Y. Salunkhe</td> <td>Member</td> <td>Three to Eight teachers</td> </tr> <tr> <td>5</td> <td>Dr. Mrs. M. M. Patil Dean R & D</td> <td>Prof. Mrs. D. A. Tamboli</td> <td>Member</td> <td>Three to Eight teachers</td> </tr> <tr> <td>6</td> <td>Prof. K. B. Patil</td> <td>Prof. A. M. Dyade</td> <td>Member</td> <td>Three to Eight teachers</td> </tr> </tbody> </table>	Sr. No.	Name of Previous Member	Name of Newly appointed Member	Designation	Representation from	1	Prof. Dr. S. M. Mukane Dean Administration	Dr. R. R. Gidde Dean Administration	Member	One of the Senior Teacher as the Co-ordinator of IQAC	2	Dr. Sridevi Dileepan R & D	Dr. Mrs. M. M. Patil Dean R & D	Member	A few Senior Administrative Officers	3	Prof. C. C. Patange HOD MBA	Prof. K. B. Patil HOD MBA	Member	A few Senior Administrative Officers	4	Prof. S. L. Utpat	Prof. S. Y. Salunkhe	Member	Three to Eight teachers	5	Dr. Mrs. M. M. Patil Dean R & D	Prof. Mrs. D. A. Tamboli	Member	Three to Eight teachers	6	Prof. K. B. Patil	Prof. A. M. Dyade	Member	Three to Eight teachers	---
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5. (3) About Online Feedback.	<p>Thorough discussion was made, and it was unanimously resolved also to go for Online Feedback and further resolved as follows:</p> <p>a) HOD should make available the online feedback to all the subject teachers.</p> <p>b) The concerned HODs should make the analysis and give suggestions to the concerned subject teacher wherever improvement is required.</p> <p>c) The following committee should prepare structured formats for all Feedback Forms viz. Alumni Feedback Form, Parent Feedback Form, Programme End Survey, Course End Survey and Employer Survey.</p> <p>Dr. R. R. Gidde (Chairman) Dr. S. S. Wangikar (Member Secretary) Dr. P. M. Pawar (Member) Dr. Mrs. M. M. Patil (Member) Dr. A. S. Vibhute (Member) Prof. A. M. Dyade (Member)</p> <p>This committee should submit its report on or before 30/11/2018 which be put before the next meeting of IQAC.</p>	<p>a) Online feedback is made available to every subject teacher.</p> <p>b) Analysis was made and communicated to all concerned subject teacher.</p> <p>c) Report has been submitted.</p>
5. (4) About suggestion given by NAAC on Quality Improvement.	<p>Thorough discussion was made and it was unanimously resolved as follows:</p> <p>a) HOD should come out with Circular to improve upon the suggestions given by NAAC Committee during their visit.</p> <p>b) Review about NAAC Committee Report be taken in respect of Gap Analysis.</p>	<p>Action plans have been submitted.</p>


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