

The meeting of the Internal quality Assurance cell (IQAC) of SVERT's college of Engineering, Pandharpur was held on Tuesday, 19/03/2024 at 12:00 AM in the Institute Premises.

The following members were present for the meeting.

Sl. NO	Name	Sign.
1	Dr. R. R. Gidde	
2	Dr. Amojit D. Kme	
3	Dr. M. S. Malkpale	
4	Dr. Y. M. Khandekar	
5	Anol Gengaje	
6	Dr. D. S. Chaudhari	
7	A. S. Bhosale	
8	Dr. Meenakshi M. Patkar	
9	Dr. Dipi A. Tamboli	
10	Dr. Vidyanami Kshirsagar	
11	Dr. S. S. Wangkar	
12	Mr. D. T. Keshid	
13	Dr. S. B. Bhosale	
14	Mr. S. A. Inandar	
15	S. A. Londave	
16	R. G. Zarkar	
17	Mr. A. M. Dyade	
18	Mr. S. N. More	
19	Mr. A. P. Natwarkar	
20	B. P. Ronge	
21	Dindore shrawani Lathin	
22	Karan B. Patil	
23	Mr. Mansab Y. Shaikh	
24	Mr. Anirudh Anil Mate	
25	Dr. N. B. PAWAR	
26	Mr. S. M. Khemane	
27		

Following business was transacted during the meeting.

Item No. 1 Confirmation of the Minutes of the Last meeting.

Resolution No. 1 The minutes of the last meeting held on 26/12/2023 were read and confirmed unanimously.

Proposed by: Dr. N. B. Pawar

Seconded by: Dr. S. S. Wangikar

Item No. 2 About Action Taken Report based on Resolutions Passed in the Last Meeting.

Resolution No. 2 The Action Taken Report regarding various decisions taken by the meeting held on 26/12/2023 was put before the meeting.

The meeting took note of the action taken report and expressed satisfaction.

Proposed by: Mr. A. S. Gengaje

Seconded by: Dr. D. S. Chaudhari

Item No. 3 About review of preparedness for implementing autonomy from A.Y. 2024-25.

Resolution No. 3 The following points were brought to the notice of the meeting.

1) The various statutory committees are constituted as follows:

- a) Governing Body – (First Meeting conducted on 30/01/2024)
- b) Academic Council – (First Meeting conducted on 24/02/2024)
- c) Finance Committee – (First Meeting conducted on 18/03/2024)
- d) BOS for various Departments – BOS constituted

- First BOS meeting of various eight departments will be scheduled in May 2024.
- Exam Cell will be constituted by 30/03/2024

2) The Draft Examination scheme and Framework was put before the meeting.

3) The draft academic rules and regulations were put before the meeting.

Meeting took note of the same. Thorough discussion was made and it was unanimously resolved as follows:

- 1) The Examination Scheme and Framework should be further modified and should be presented in the next IQAC meeting.
- 2) The Academic Rules and Regulation for UG and PG should be further modified and should be presented in the next IQAC meeting.



Proposed by: Dr. N. B. Pawar
Seconded by: Dr. S. B. Bhosale

Item No. 4 **About review of R & D activities for A.Y. 2023-24.**
Resolution The review of department wise R & D targets was taken during the meeting.
No. 4 Meeting took note of the same and in order to meet the R&D Targets, it was
unanimously resolved as follows:

- 1) The awareness sessions on publications for the students should be organized and conducted by following a proper class wise schedule.
- 2) The awareness sessions on publications for the faculty members should be organized and conducted by following a proper department wise schedule.

Proposed by: Mr. A. S. Gengaje
Seconded by: Dr. S. A. Lendave

Item No. 5 **About review of MoUs.**
Resolution The review of MoU related activities was taken during the meeting.
No. 5 Meeting took note of the same and further resolved unanimously as follows:

- 1) Minimum two activities under each MoU should be planned and executed in an academic year.
- 2) Proper documentation be maintained for each activity in respect of each functional MoU.

Proposed by: Dr. A. P. Kene
Seconded by: Dr. Mrs. M. M. Pawar

Item No. 6 **About review of capacity development and skills enhancement activities.**

Resolution The summary about capacity development and skill enhancement activities
No. 6 conducted in the current academic year were put before the meeting.

Meeting took note of the same and further resolved unanimously as follows:

- 1) Aptitude training should be organized and the study material should be provided to the students. Also, tests should be conducted in order to assess the performance of the students.
- 2) More soft skill training should be organized from second year onwards.
- 3) GATE Classes should be organized for students.
- 4) Awareness sessions on foreign languages should be organized.
- 5) Awareness regarding various activities under TPO should be created amongst parents.



- 6) Sessions should be organized on Life skills such as Yoga, Physical Fitness, Health and Hygiene, etc.
- 7) Sessions should be organized on Awareness on Trends in Technology.

Proposed by: Mr. A. P. Narwadkar

Seconded by: Dr. D. S. Chaudhari

Item No. 7 About explicit observations made by NBA Evaluators.

Resolution The explicit observations made by NBA evaluators for the UG Programme in the Civil Engineering, Mechanical Engineering, Electronics and Telecommunication Engineering and Computer Science and Engineering and the sub-criterion wise observations were brought to the notice of the meeting. In addition to the above, the action plan prepared by the above mentioned departments was also put before the meeting.

No. 7

The meeting took note of the same. Thorough discussion was made on the action plan prepared by departments on the explicit observations made by NBA evaluators and it was unanimously resolved as follows:

- 1) All four Departments should take actions on explicit observations made by NBA evaluators and HoDs should present the same for A.Y. 2023-24, in the next IQAC Meeting.
- 2) HODs should also present a detailed action plan on explicit observations made by NBA evaluators and sub criterion wise observations for A.Y. 2024-25 and A.Y. 2025-26 and should present the same in the next IQAC Meeting.

Proposed by: Dr. Y. M. Khedkar

Seconded by: Mr. D. T. Kashid

Item No. 8 About review of Student Centric Methods.

Resolution The various student centric methods such as participative learning, experiential learning and problem solving methodologies were put before the meeting.

No. 8

Meeting took note of the same. Thorough discussion was made and it was unanimously resolved to continue with the various mentioned student centric methods and should maintain the proper documentation.

Proposed by: Dr. R. R. Gidde

Seconded by: Dr. Mrs. D. A. Tamboli

Item No.9 About FDPs/SDPs/STTPs and participation of staff members

Resolution The following was brought to the notice of the meeting:



No. 9

- 1) The various FDPs/ SDPs/ STTPs organized by different departments and institutes were put before the meeting.
- 2) The participation of staff members in such FDPs/ SDPs/ STTPs organized by our Institute and other institutes was also put before the meeting.

Meeting took note of the same. Thorough discussion was made and it was unanimously resolved as follows:

- 1) MBA department should organize Management Development Program (MDPs) for the staff members.
- 2) HODs should ensure the participation of each faculty member in at least one FDPs/ SDPs/ STTPs organized by our Institute and other institutes.
- 3) The Section In-Charges should ensure the participation of each staff member in at least one Staff Development Program organized by our Institute or by other institutes.
- 4) An Awareness Workshop/ SDP on NEP 2020 should be organized for students and staff members.

Proposed by: Dr. N. B. Pawar

Seconded by: Mr. K. B. Patil

Item No.10 About recommendations by NAAC peer Team

- implementing business intelligence based ERP system for all the functions of the college

Resolution No.10 The review of implementation of the business intelligence based ERP system using R-Work was taken in the meeting.

Thorough discussion was made and it was unanimously resolved to extend the implementation of business intelligence based ERP system for other functions of the college progressively.

Proposed by: Ms. S. S. Dindore

Seconded by: Mr. D. T. Kashid

Item No.11 Issues with Permission of Chair.

Item No. About Code of Ethics for Research

11(1)

Resolution The draft code of ethics was put before the meeting.

No. 11(1) Thorough discussion was made and it was resolved unanimously as follows:

- 1) The draft copy should be mailed to all the members of IQAC. The members should give their valuable suggestions, if any, up to



15/04/2024. Further, the Principal is authorized to approve the modified copy of Code of Ethics for Research.

- 2) The committee recommended the Turnitin Software purchase for plagiarism checking. This should be put before the Governing Body for further approval.

Proposed by: Dr. S. A. Lendave

Seconded by: Mr. R. G. Zarkar

Item No 11(2) About Extension Activities by Faculty Members

Resolution The review of various extension activities conducted by faculty members was put before the meeting.

No. 11(2)

Thorough discussion was made and it was resolved unanimously that all the HoDs should ensure the effective implementation of the Policy and should ensure the Extension Activities are being conducted by all Faculty members.

Proposed by: Dr. S. A. Lendave

Seconded by: Mr. R. G. Zarkar

Item No About Performance Based Appraisal System (PBAS)

11(3)

Resolution The existing Performance Based Appraisal System (PBAS) was put before the meeting. Meeting took note of the same.

No. 11(3)

Thorough discussion was made and it was unanimously resolved as follows:

- 1) The Performance Based Appraisal System (PBAS) needs to be reframed.
- 2) The AICTE 360 Degree Feedback should be used as a base for reframing the Performance Based Appraisal System (PBAS). Dean Academics should prepare a Draft for the PBAS.
- 3) Awareness Session for Faculty Members should be conducted by Dean Academics on the reframed PBAS.
- 4) The reframed PBAS should be put before the next IQAC Meeting.

Proposed by: Dr. S. A. Lendave

Seconded by: Mr. R. G. Zarkar

Item No 11(4) About participation in OBE Rankings 2024

Resolution It was brought to the notice of the meeting that one of the NAAC suggested recommendations is "Implementation of outcome based education (OBE) in toto".

No. 11(4)

Thorough discussion was made on the recommendation suggested by NAAC and it was unanimously resolved as follows:

- 1) SVERI's College of Engineering should apply for the OBE Rankings 2024 conducted by R. World Institutional Ranking.
- 2) Mr. D. T. Kashid will act as coordinator for the same and will ensure the participation in OBE Rankings 2024 with full preparation.

Proposed by: Ms. S. S. Dindore

Seconded by: Mr. D. T. Kashid

There being no further issue to discuss, the meeting was concluded by offering the vote of thanks to all present.


Coordinator
Internal Quality Assurance Cell (IQAC)
SVERI'S College of Engineering,
Pandharpur




PRINCIPAL
SVERI'S College of Engineering
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