The Meeting of the Internal Quality Assurance cell (IQAC) of SVERI's College of Engineering, Pandharpur was held on Sunday, 28/05/2023 at 11:00 am in the Board Room.

Following members were present for the meeting.

Sr. No.	Name	Sign.
1	Dr. R. R. Gidde	
2.	Dr. S. S. Wangikar	
3.	Dr. M. S. Mathpati	
4.	Mr. S. N. More	
5.	Mr. S. M. Bagal	
6.	Mr. A. P. Kene	
7.	Vedangi M. Bhujang	V. M. Bhujang
8.	Mr. S. M. Khomane	
9.	Dr. S. A. Lendave	
10.	Mr. D. T. Kashid	
11.	Mr. Karan B. Pohl	
12.	Dr. D. S Chaudhari	
13	Prof. B. D. Chikkewad	
14	Mr. Mansab. Y. Shaikh	
15.	Dr. V. S. Kshirsagar	
16.	Dr. Meenakshi M. Pawar	
17	Dr. Shrikrushna B. Bhosle	
18	Mr. Antosh Madappa Dynde	
19	Mr Amol Gengaje	
20	Ar. Mohan D. Patil	
21	Mr. R. G. Zarkar	
22	Mr A. A. Mote	
23	Prin. Dr. N. B. PAWAR	
24.	Anchit Narwadkar	

As Prof. Dr. B. P. Ronge was on leave, Dr. S. S. Wangikar proposed that Dr. R. R. Gidde will act as as a Chairman of IQAC for above said meeting and the same was seconded by Mr. Amol Gengaje.

All the present were welcomed by Chairman of the Internal Quality Assurance Cell (IQAC). Meeting took note and discussed about the absenteeism of the members who were unable to attend the meeting and the meeting was started.

Following business was transacted during the meeting.

Item No. 1	**Confirmation of the minutes of the last meeting.**
Resolution No. 1	The minutes of the last meeting held on 28/02/2022 were read and confirmed unanimously.

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Proposed by: Dr. S. A. Lendave

Seconded by: Dr. Mohan D. Patil

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Item No. 2	**About Action Taken Report based on resolutions passed in the last meeting.**
Resolution No. 2	The Action Taken Report regarding various decisions taken by the meeting held on 28/02/2022 was put before the meeting. The meeting took note of the action taken report and expressed satisfaction wherever the actions are completed.

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Proposed by: Dr. S. S. Wangikar

Seconded by: Mr. Anchit P. Narwadkar

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Item No. 3	**About Feedback Mechanism.**
Resolution No. 3	It was brought to the notice of the meeting that Institute obtains feedback from various stakeholders as mentioned below:

1) Feedback on syllabus and its transactions from students, teachers, alumni and employers is being collected, analyzed and further communicated to Punyashlok Ahilyadevi Holkar Solapur University Solapur.

2) Feedback is being taken by Dean Academics for every class for every semester, analyzed, and actions are being taken.

3) Course End Survey and Exit Surveys are being taken from students.

4) The structured feedback forms related to academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni
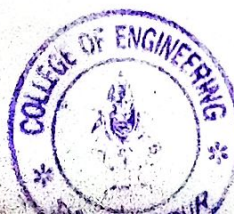
etc. are put before the meeting.

Meeting took note of the above. Thorough discussion was made and it was unanimously resolved as follows:

1) The meeting appreciated the above mentioned feedback mechanism.

2) The structured feedback forms related to academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni, etc. are approved.

3) The feedback on academic performance and ambience of the institution should be collected from various stakeholders in hybrid mode (online/offline feedback), and should be analyzed and further action should be taken.

Proposed by: Mr. D. T. Kashid

Seconded by: Ms. Vedangi M. Bhujang

Item No. 4   **About Extension Activities.**

Resolution   The various extension activities conducted by the Institute like
No. 4   Clean up and Tree plantation drive, Majhe Pandharpur-Majhi Jawabdari clean up activity, RO Water distribution activity, Police Mitra activity, Nirmal Wari activity, Pathnatya on awareness of voting, Swachha Bharat Abhiyan, Kartiki Wari activities, Samvidhan Diwas Celebration, Celebration of Makar sankranti as a part of Ek Bharat Shreshta Bharat, Health Checkup Camp, National Voters day celebration, Har Ghar Tiranga Abhiyan, Blood donation camp, International Peace Day, etc. were put before the meeting.

Meeting took note of the above. Thorough discussion was made and it was unanimously resolved as follows:

1) The Electoral Literacy Club (ELC) should conduct more activities.

2) During the extension activities, an attempt should be made to understand the problems faced by the community and efforts are required to be made to solve these identified problems.

3) The required documentation (as per SOP) of various extension activities organized by various departments and Institute should

be submitted to IQAC up to 30/06/2023.

<div align="right">Proposed by: Dr. M. S. Mathpati</div>

<div align="right">Seconded by: Dr. Ms. V. S. Kshirsagar</div>

Item No. 5	**About Capacity Development and Skills Enhancement Activities.**
Resolution No. 5	Following capacity development and skill enhancement initiatives were brought to the notice of the meeting:

1) Soft Skills:- 08 programs were conducted
2) Language & Communication Skills:- 07 programs were conducted
3) ICT/Computing Skills:- 10 programs were conducted
4) Life skills:-
   a. Daily Pranayama session is conducted for all the students.
   b. On the occasion of unity day i.e on 31/10/2022, a Marathon has been organized.
   c. A session by Dr. Sneha Ronge to all girl students has been organized on 20/12/2022.
   d. Health Checkup camp was organized on 22/01/2022 and around 1350 students benefited.

Meeting took note of the above. Thorough discussion was made and it was unanimously decided to continue the activities in future also. The documentation as per SOP for Capacity Development and Skills Enhancement Activities conducted in of AY 2022-23 should be submitted bIQAC up to 15/07/2023.

<div align="right">Proposed by: Mr. A. A. Mote</div>

<div align="right">Seconded by: Mr. Amol Gengaje</div>

Item No. 6	**About Institutional Preparedness for NEP2020.**
Resolution No. 6	The Institutional preparedness for NEP 2020 related to the following pointers was put before the meeting.

- Multidisciplinary/interdisciplinary
- Academic bank of credits (ABC)
- Skill development
- Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online courses)

- Focus on Outcome based education (OBE)
- Distance education/online education

Meeting took note of the above. Thorough discussion was made and it was unanimously resolved as follows

1) Dean R&D along with Project coordinators, R&D coordinators and HOD should make efforts to increase the number of Interdisciplinary /Multidisciplinary projects.

2) HODs along with Project coordinators and TPO should make efforts to increase the sponsored projects.

3) Sessions/Workshop/Programs related to implementation of NEP-2020 should be organized.

Proposed by: Dr. N. B. Pawar

Seconded by: Ms. M. M. Bhore

Item No. 7

Resolution No. 7

About Preparation for NBA.

Following was brought to the notice of the meeting:

1) At present 4 undergraduate courses of our Institute namely Civil Engineering, Computer Science & Engineering, Electronics & Telecommunication Engineering and Mechanical Engineering have been accredited by N.B.A. up to 30/06/2023.

2) In view of the above, approximately 90% of the preparation work for the next cycle of the NBA is completed.

Meeting took note of the above and unanimously resolved that Pre-Qualifier should be submitted to NBA by 31st of July 2023.

Proposed by: Dr. Mrs. M. M. Pawar

Seconded by: Mr. Mohan D. Patil

Item No. 8

Review of Recommendations suggested by NAAC Peer Team:

- **Recruiting more number of faculty members at Professor and Associate Professor Level.**

Resolution No. 8

The review of faculty members at Professor and Associate Professor Level was put before the meeting.

Meeting took note of the same. Thorough discussion was made and it was unanimously resolved that more faculty members at Professor and Associate Professor Level be recruited as per the requirement and norms.

Item No. 9	**Issues with the permission of the Chair.**
Item No. 9 (1)	**About documentation as per Standard Operating Procedure (SOP)**
Resolution No. 9 (1)	It was brought to the notice of the meeting that the documentation of various quality initiatives taken by the Institute is required to be maintained as per SOP. Meeting took note of the same.

Thorough discussion was made and it was unanimously resolved as follows:

1) The documentation as per SOP for Certificate Courses/Add-on
   courses conducted in Semester-I and II of AY 2022-23 should be
   submitted to IQAC up to 15/06/2023 and 15/07/2023, respectively.

2) The documentation as per SOP for all types of feedback collected, analyzed, and its ATR for AY 2022-23 should be submitted to IQAC up to 30/06/2023.

3) The documentation as per SOP for FDPs/ STTPs/ Workshops/ Professional Development Programs conducted by Departments/Institute in Semester-I and II of AY
   2022-23 should be submitted to IQAC up to 15/06/2023 and
   15/07/2023, respectively.

4) The documentation as per SOP for various sports and cultural
   activities conducted by department/Institute in Semester-I and II of AY 2022-23 should be submitted to IQAC up to 30/06/2023
   and 30/07/2023, respectively.

5) The documentation for collaborative activities like internship,
   on-the-job training, project work, student / faculty exchange
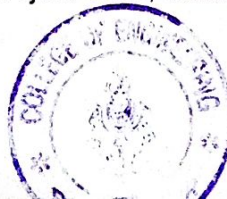
and collaborative research conducted in AY 2022-23 should be

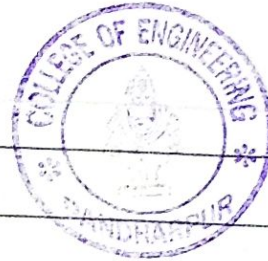submitted to IQAC up to 15/07/2023.

Proposed by: Mr. Anchit P. Narwadkar

Seconded by: Dr. S. S. Wangikar

There being no further issue to discuss, the meeting was concluded by offering the vote of thanks to all present.

Coordinator
Internal Quality Assurance Cell (IQAC)
SVERI'S College of Engineering,
Pandharpur

PRINCIPAL
SVERI's College of Engineering
Pandharpur.