

**Enclosure-1**  
**SVERI'S COLLEGE OF ENGINEERING, PANDHARPUR**  
**Action Taken Report**  
**of**  
**Internal Quality Assurance Meeting dated 26/06/2021**

Item No	Item	Resolutions/ Action Points	Action Taken Report												
1)	Confirmation of the Minutes of the last meeting.	The minutes of the last meeting held on 28/02/2021 were read and confirmed unanimously.	---												
2)	About Action Taken Report on resolutions passed in the last meeting.	The meeting took note of the action taken report and expressed satisfaction wherever the actions are completed. The committee informed the concerned to take rigorous follow-up and complete the tasks as early as possible where actions related to items are pending.	---												
3)	About review of academic activities conducted in Semester -II of A.Y. 2020-2021.	1) HoDs should take care that more number of webinars should be conducted.	07 Webinars were conducted by different departments as per the following details: <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Dept.</th> <th>Mech.</th> <th>CSE</th> <th>Elect</th> <th>MBA</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td><b>No. of Webinars Conducted</b></td> <td style="text-align: center;">02</td> <td style="text-align: center;">03</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> <td style="text-align: center;">07</td> </tr> </tbody> </table>	Dept.	Mech.	CSE	Elect	MBA	Total	<b>No. of Webinars Conducted</b>	02	03	01	01	07
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		2) HoDs should ensure that attendance for online lectures/practicals be 100%.	Following measures were taken by all departments for having 100 % attendance of students during online lectures/practicals. <ul style="list-style-type: none"> <li>• Calling to the parents by CCs and HoDs was done</li> <li>• Counseling of students through project guides and mentors was performed</li> <li>• Home visits to some students by faculty members were carried out.</li> </ul>												
		3) HoDs and Dean Academics should ensure that Subject	Following was ensured by HoDs and Dean Academics <ul style="list-style-type: none"> <li>• Time to time updation of teaching diaries by Faculty members.</li> </ul>												