

Enclosure-1
SVERI'S COLLEGE OF ENGINEERING, PANDHARPUR
Action Taken Report
of
Internal Quality Assurance Meeting dated 24/12/2021

Item No.	Item	Resolutions/ Action Points	Responsibility given to	Action Taken Report
1)	Confirmation of the Minutes of the last meeting.	The minutes of the last meeting held on 26/06/2021 were read and confirmed unanimously.	Dean Admin.	Noted and Confirmed
2)	About Action Taken Report on resolutions passed in the last meeting.	The meeting took note of the action taken report and expressed satisfaction wherever the actions are completed.	Dean Admin.	Noted
3)	About preparation for 2 nd Cycle NAAC Peer Team Visit (PTV) to our Institute.	The meeting took note of the same and further resolved unanimously as follows: 1) The institute should set a target for achieving 'A' grade by the NAAC and plan the future efforts in that direction.	NAAC Coordinator	Efforts Taken for achieving best possible NAAC Grade: 1) Mock NAAC PTV was conducted and ensured the correctness of criteria wise documents. 2) Awareness sessions for all faculty members were organized. 3) Review in respect of preparation of NAAC PTV is continuously going on.

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		2) NAAC Coordinator should ensure the readiness in all respects for the 2 nd Cycle of NAAC Peer Team Visit (PTV) to achieve the best possible grade for our Institute.		
4)	Review of the Feedback System.	Further it was resolved unanimously as follows: 1) The IQAC coordinator should release a notice about the feedback related to curriculum from various stakeholders for T.Y. B. Tech. related curriculum.	IQAC Coordinator	Notice was circulated to the HODs about the feedback related to syllabus from various stakeholders for T.Y. B. Tech.
		2) Further the feedback should be taken from various stakeholders. The analysis of the feedback should be made and its summary should be presented in the next IQAC Meeting.	IQAC Coordinator	Feedback taking from various stakeholders is in progress
5)	Review of programmes organized for advanced learners and slow learners.	The meeting took note of the above and expressed satisfaction. Thorough discussion was made and it was resolved unanimously as follows: 1) Every department should organize one R&D program/ Session for their students for enhancing research interest amongst students	All HODs	1) All departments except Civil Engineering have organized one R&D program for their students for enhancing research culture amongst students. 2) Civil Engineering Department have Scheduled two programs in the month of March 2022