

Enclosure-1
SVERI'S COLLEGE OF ENGINEERING, PANDHARPUR
Action Taken Report
of

Internal Quality Assurance Meeting dated 24/12/2021

Item No.	Item	Resolutions/ Action Points	Responsibility given to	Action Taken Report
1)	Confirmation of the Minutes of the last meeting.	The minutes of the last meeting held on 26/06/2021 were read and confirmed unanimously.	Dean Admin.	Noted and Confirmed
2)	About Action Taken Report on resolutions passed in the last meeting.	The meeting took note of the action taken report and expressed satisfaction wherever the actions are completed.	Dean Admin.	Noted
3)	About preparation for 2 nd Cycle NAAC Peer Team Visit (PTV) to our Institute.	The meeting took note of the same and further resolved unanimously as follows: 1) The institute should set a target for achieving 'A' grade by the NAAC and plan the future efforts in that direction.	NAAC Coordinator	Efforts Taken for achieving best possible NAAC Grade: 1) Mock NAAC PTV was conducted and ensured the correctness of criteria wise documents. 2) Awareness sessions for all faculty members were organized. 3) Review in respect of preparation of NAAC PTV is continuously going on.


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		2) NAAC Coordinator should ensure the readiness in all respects for the 2 nd Cycle of NAAC Peer Team Visit (PTV) to achieve the best possible grade for our Institute.		
4)	Review of the Feedback System.	Further it was resolved unanimously as follows: 1) The IQAC coordinator should release a notice about the feedback related to curriculum from various stakeholders for T.Y. B. Tech. related curriculum.	IQAC Coordinator	Notice was circulated to the HODs about the feedback related to syllabus from various stakeholders for T.Y. B. Tech.
		2) Further the feedback should be taken from various stakeholders. The analysis of the feedback should be made and its summary should be presented in the next IQAC Meeting.	IQAC Coordinator	Feedback taking from various stakeholders is in progress
5)	Review of programmes organized for advanced learners and slow learners.	The meeting took note of the above and expressed satisfaction. Thorough discussion was made and it was resolved unanimously as follows: 1) Every department should organize one R&D program/ Session for their students for enhancing research interest amongst students	All HODs	1) All departments except Civil Engineering have organized one R&D program for their students for enhancing research culture amongst students. 2) Civil Engineering Department have Scheduled two programs in the month of March 2022

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		2) The initiatives for slow and advanced learners should be continued.	All HODs	<div>Backlog & Advanced Technical Training Sessions were conducted by all the departments as per the following details</div> <table><tr><th>Sr. No.</th><th>Name of Dept.</th><th>Particulars of Initiative</th><th>Outcome s of the Initiative</th></tr><tr><td>1</td><td>Civil</td><td>Backlog sessions conducted for M-III Advanced Technical Sessions conducted</td><td rowspan="6">To pass all the concerned Backlog students in forthcoming University examination.</td></tr><tr><td>2</td><td>CSE</td><td>Backlog sessions conducted for M-III and UOS Subjects</td></tr><tr><td>3</td><td>ENTC</td><td>Backlog sessions conducted on AWP and MIII Subjects</td></tr><tr><td>4</td><td>Electrical</td><td>Backlog sessions conducted on NMLA and Sensors & Application Subjects</td></tr><tr><td>5</td><td>Mechanical</td><td>Backlog sessions conducted for M-III and MD-II Subjects</td></tr><tr><td>6</td><td>FYB Tech</td><td>Backlog Sessions conducted for EM-II subjects</td></tr></table>	Sr. No.	Name of Dept.	Particulars of Initiative	Outcome s of the Initiative	1	Civil	Backlog sessions conducted for M-III Advanced Technical Sessions conducted	To pass all the concerned Backlog students in forthcoming University examination.	2	CSE	Backlog sessions conducted for M-III and UOS Subjects	3	ENTC	Backlog sessions conducted on AWP and MIII Subjects	4	Electrical	Backlog sessions conducted on NMLA and Sensors & Application Subjects	5	Mechanical	Backlog sessions conducted for M-III and MD-II Subjects	6	FYB Tech	Backlog Sessions conducted for EM-II subjects
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6)	Review of the Mentoring System.	<p>The meeting took the note and further it was resolved unanimously as follows:</p> <p>1) Guidance to all the students should be given in the mentor sessions for the first 10 minutes.</p> <p>2) Further, the issues/queries of the students should be handled by a mentor and counseling of the student should be done accordingly.</p>	All HODs	Implemented by all the departments.
7)	Review of Extension/NSS activities.	<p>The meeting took the note and further resolved unanimously as follows:</p> <p>1) More NSS/extension activities should be conducted in the upcoming semester.</p> <p>2) Relevant documentation/reports in the required formats should be prepared and should be submitted to IQAC on a continuous basis.</p>	NSS Program Officers	Since last meeting 07 NSS/Extension activities were conducted.
8)	Review of Students Progression in terms of Placements, Higher studies and competitive examinations.	<p>Meeting took note and expressed satisfaction. Thorough discussion was made and it was resolved unanimously as follows:</p> <p>1) More efforts are required to be taken in view of student's placement and increasing their average package.</p>	Prof. A. A. Mote Prof. V. R. Chavan	<p>1) Appropriate efforts like arranging Campus Drives through Alumni are taken for increasing the average package of students</p> <p>2) Till date Average Package offered is of Rs.</p> <p>3) Till date Highest Package Offered is of Rs.</p>

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		2) Training related to foreign languages should also be conducted.	Prof. A. A. Mote Prof. V. R. Chavan	1) Discussions with Tami Anatomy are in final stage to arrange training related to Japanese language. 2) Probably it will be scheduled in the second week of March for the TY classes.
9)	About deciding IQAC Initiatives for A.Y. 2021-2022.	The meeting took the note and unanimously resolved that the following IQAC initiatives should be continued for the A.Y. 2021-22: 1) Promotion of Research Culture amongst the students. 2) Developing Higher and advanced learning skills. 3) ICT Usage. 4) Implementation of Outcome Based Education (OBE).	IQAC Coordinator	The IQAC initiatives are being implemented.
10)	Review of alternate sources of energy and energy conservation measures.	The meeting took note and appreciated the extensive use of alternative energy sources by the Institute. It was unanimously resolved to continue in the same practice in the future also.	Dean Admin.	Noted.
10 (1)	About various extension activities regarding entrepreneurship organized through SVERI-SOBUS Center of Excellence.	The meeting took note and congratulated SVERI and SOBUS Insight Forum for their initiative. It was unanimously resolved to use the said forum effectively for using the technological advancements for the benefit of the society.	Dean R&D	Noted.

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10 (2)	About conducting guidance sessions related to public service commission examinations.	The meeting took note and it was unanimously resolved to conduct guidance sessions by the experts related to the preparation for public service commission examinations for the benefit of students	Dean Students	1) Online programs have been conducted regarding guidance to the students about preparation of MPSC/UPSC Examinations. 2) Arrangement of one program physically is in progress.
10 (3)	About swimming pool facilities for students.	Thorough discussion was made and it was unanimously resolved to check the feasibility for providing the swimming pool facility for the students, within or outside the campus, in near future.	Dean Students	Feasibility study is in process



Coordinator

Internal Quality Assurance Cell (IQAC)
SVERI'S College of Engineering,
Pandharpur




PRINCIPAL

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