

The meeting of Internal quality Assurance cell (IQAC) of SVERI's College of Engineering, Pandharpur was held on Thursday, 21/11/2019 at 11.00 am in the Institute premises.

Following members were present for the meeting.

Sr. No.	Name	Sign.
1.	Dr. A. S. Vibhute	(Signature)
2.	Dr. M. K. Rawl	(Signature)
3.	Dr. S. A. Sonawane	SAS
4.	Mr. S. M. Bagnal	(Signature)
5.	MES. R. N. Misal	(Signature)
6.	Dr. S. R. Patil	(Signature)
7.	Dr. S. A. Lendave	(Signature)
8.	Mr. M. S. Mathpati	(Signature)
9.	Mr. S. S. Bidwai	(Signature)
10.	Mr. D. T. Kashid	(Signature)
11.	Mr. P. G. Gaikwad	(Signature)
12.	Mr. R. D. Solage	(Signature)
13.	Mr. C. K. Vhare	(Signature)
14.	Mr. R. D. Kulkarni	(Signature)
15.	Mr. Y. B. Patel	(Signature)
16.	Mr. S. A. Inamdar	(Signature)
17.	Mrs. V. D. Jadhav	(Signature)
18.	Dr. Mrs. D. A. Tamboli	(Signature)
19.	Dr. Prashant M. Lawar	(Signature)
20.	Mr. Akirady Shrawan Kumar	(Signature)
21.	Prin. Dr. N. B. Pawar	(Signature)
22.	Prof. C. B. Nadaganda	(Signature)
23.	J. B. Gaikwad	(Signature)
24.	Abhay A Utpat	(Signature)
25.	Antosh M. Dyade	(Signature)
26.	B. P. Rase	(Signature)
27.	R. R. Hidde	(Signature)
28.	S. M. Shirde	(Signature)
29.	P. S. Kachare	(Signature)

All the present were welcomed by Principal, SVRI's College of Engineering, Pandharpur and Chairman of Internal Quality Assurance Cell Dr. B. P. Ronge.

Following business was transacted:

Item No. 1 Confirmation of the minutes of the meeting held on 18/08/2019

Resolution The minutes of the last meeting held on 18/08/2019 were read and

No. 1 confirmed unanimously.

Proposed by: Dr. R. R. Gidde
Seconded by: Dr. N. B. Pawar

Item No. 2 About approval of AQAR for A.Y. 2018-19

Resolution The AQAR for A.Y. 2018-19 was put before the meeting.

No. 2 Meeting took note of the same and accorded its approval for AQAR for A.Y. 2018-19.

Proposed by: Dr. A. S. Vibhute
Seconded by: Dr. A. A. Utpat

Item No. 3 About academic plan for Sem.-II of A.Y. 2019-20

Resolution The review of academic plan for Semester-II in respect of teaching

No. 3 load distribution, industrial visits, technical and non-technical activities was taken in the meeting.

Meeting took note of the same and approved.

Proposed by: Dr. P. M. Pawar
Seconded by: Dr. S. A. Lendave

Item No. 4 About action taken report on Academic and Administrative Audit (AAA) for A.Y. 2018-19

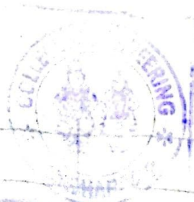
Resolution Action taken reports on Academic and Administrative Audit (AAA) for

No. 4 A.Y. 2018-19 for four department's viz. Mechanical Engineering, Civil Engineering, Computer Science and Engineering and Electronics and Telecommunication Engineering were put before the meeting.

Thorough discussion was made and it was resolved unanimously as follows:

- 1) HODs should ensure corrective actions in respect of suggestions given by AAA Auditors.
- 2) HODs should aspire more number of sponsored and interdisciplinary projects.

Proposed by: Dr. P. S. Kachare
Seconded by: Dr. Mrs. B.C. Melinamath



Item No. 5 **About planning of one-month Industrial Internship for faculty members**

Resolution It was brought to the notice of the meeting that every department
No. 5 deputed two faculty members for one month industrial training per semester.

Thorough discussion was made and it was unanimously resolved as follows:

- 1) Faculty members those who are deputed for one month industrial training should submit report (minimum 25 pages).
- 2) Faculty members should also fetch minimum two sponsored projects from the company in which they have undergone industrial training.
- 3) Faculty members should take regular follow-up for getting placement drive of the same company at our campus.

Proposed by: Dr. S. A. Sonawane

Seconded by: Dr. R. R. Gidde

Item No. 6 **About review of placement of students and planning for training programmes**

Resolution Review of placement of students and planning for training
No. 6 programmes was taken in the meeting.

Meeting took note of the same and appreciated efforts taken by Dr. M. K. Raul and his team.

Proposed by: Prof. S. M. Shinde

Seconded by: Dr. Mrs. D. A. Tamboli

Item No. 7 **About planning of certificate courses for students during Sem.- II of A.Y. 2019-20**

Resolution The issue of Planning of various certificate courses for students
No. 7 during Sem. - II of A.Y. 2019-20 was put before the meeting.

The Plan for Certificate Courses for Semester-II of AY 2019-2020 for all departments is depicted in Table no. 1.



Table no. 1

Plan for Certificate Courses for Semester II AY 2019-2020

Name of the Department	Name of the Course	Duration of Course (In days and hours)
Electronics and Telecommunication Engineering	Hands on Experience on Python	10 Days, 30Hours
Computer Science and Engineering	Mobile Application Development	14 Days, 42Hours
Mechanical Engineering	BIW and Trims Under TATA DRE Program	90 Days, 40Hours
	Solid Modeling using CATIA	30 Days, 60Hours
Civil Engineering	Design of Sewerage System and Water supply system by using WaterGEMS	16 Days, 32Hours
	Design of steel structure using Staad-PRO	18 Days, 36Hours
	Design of RCC structure using Staad-PRO	18 Days, 36Hours
Electrical Engineering	Solar Technologies and its applications OR Modeling of Electrical systems using MATLAB	10 Days, 30Hours
Master of Business Administration	Digital Marketing	15 Days, 30 Hours

Meeting took note of the same and further resolved unanimously that minimum one certificate course per semester should be conducted by all departments. HODs should ensure documentation related to certificate courses as per Standard Operating Procedure (NAAC SOP).

Proposed by: Mr. J. B. Gaikwad

Seconded by: Dr. S. R. Patil

Item No. 8 About review of preparation for 2nd cycle of NAAC

Resolution As institute is going to apply for 2nd cycle of NAAC, the review of documents such as Quantitative metrics (Q_nM) and Qualitative metrics (Q_iM) prepared by criterion coordinators was taken in the meeting.

No. 8

Meeting took note of the same and further resolved unanimously as



follows:

1. Best practices should be identified and related documentation should be made ready on or before 31/01/2020.
2. Minimum two faculty members from each department should apply for award/recognition at State/National/International level from Government or any other recognized body.
3. Every faculty member should publish minimum one paper per semester in the UGC-CARE approved journals per semester and one book/book chapter per year as well.
4. Every faculty member should present/publish one paper per year in conference with proceedings having ISBN number.
5. HODs should ensure about conduction of minimum 40 Hrs expert's lectures per class per semester.
6. HODs should arrange bridge courses from industry experts.
7. Each final year project group should publish one paper in UGC-CARE approved journal. HODs should ensure the same.

Proposed by: Dr. P. M. Pawar

Seconded by: Prof. C. B. Nadagauda

Item No. 9 Issues with the permission of the Chair

Item No. 9 (1) Motivating the students for research activities

Resolution No. 9(1) It was brought to the notice of the meeting that in order to improve research culture amongst the students, they have to participate in national/international technical events and/or national/international conferences.

In view of above, the issue of motivating the students for research activities was put before the meeting.

Thorough discussion was made and it was resolved unanimously as follows:

- 1) HODs should conduct sessions for motivating the students for research activities and a report of the same should be submitted to Dean (R&D).
- 2) As an outcome of the above activity, HODs should ensure students participation in different technical events. HODs should present the status of students participation in such events for AY 2019-20 in next IQAC meeting.

Proposed by: Dr. P. M. Pawar

Seconded by: Dr. A. A. Utpat



- Item** **Purchase of software for checking plagiarism**
No. 9 (2)
Resolution It was brought to the notice of the meeting that in order to check plagiarism in manuscripts and avoid further related conflicts, plagiarism checking software is required to be purchased.
No. 9(2) In view of above, the issue of purchase of software for plagiarism checking was put before the meeting.
 Thorough discussion was made and it was resolved unanimously that a plagiarism checking software with additional features of grammar check should be purchased in order to boost research facilities.

Proposed by: Dr. P. S. Kachare

Seconded by: Dr. R. R. Gidde

- Item** **About linkages with local sugar mills**
No. 9 (3)
Resolution It was brought to the notice of the meeting that in order to address problems confronted by sugar mills, institute has signed MoU with M/s. Jakaraya Sugars Limited, Watwate.
No. 9(3) Meeting took note of the same and further resolved unanimously as follows:

- 1) More number of activities should be conducted in collaboration with the Sugar mills.
- 2) Mechanical Engineering Department should form one more linkage with nearby sugar mill.

Proposed by: Dr. M. K. Raul

Seconded by: Dr. S. A. Sonawane

- Item** **About strengthening alumni interaction**
No. 9 (4)
Resolution It was brought to the notice of the meeting that the relationship with alumni is maintained through alumni interaction sessions like expert lectures, career guidance sessions, bridge courses, etc. However, there is scope to arrange more number of alumni interaction sessions.
No. 9(4) In view of above, the issue of strengthening alumni interaction was put before the meeting.
 Thorough discussion was made and it was resolved unanimously that more number of expert lectures, bridge courses & career guidance sessions should be arranged through alumni.

Proposed by: Dr. A. S. Vibhute

Seconded by: Dr. Mrs. B. C. Melinamath



Item **About conducting Green Audit and Energy audit**
No. 9 (5)
Resolution It was brought to the notice of the meeting that green and energy audit
No. 9(5) is required to be conducted.
In view of above, the issue of conducting green and energy audit was put before the meeting.
Thorough discussion was made and it was unanimously decided that institute should conduct green and energy audit before 15th March 2020.

Proposed by: Dr. Mrs. D. A. Tamboli
Seconded by: Dr. S. A. Lendave

Item **About perspective plan Perspective plan is designed and continuous follow up in respect of progress is being taken. ?**
No. 9 (6)
Resolution It was brought to the notice of the meeting that Perspective plan was
No. 9(6) already designed and continuous follow up in respect of progress is being taken.
Meeting took the note of the same and further resolved unanimously that a report related to follow up in respect of progress according to perspective plan should be presented in next IQAC meeting.

Proposed by: Prof. K. B. Patil
Seconded by: Mr. R. G. Zarkar

Item **About collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research, etc.**
No. 9 (7)
Resolution It was brought to the notice of the meeting that some activities like
No. 9(7) field projects, research collaboration with other organization have been conducted. However, there is scope to conduct more number of activities in regard of collaboration/linkages for student exchange, faculty exchange, on-the-job training, etc.
In view of above, the issue of collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research, etc. was put before the meeting.
Thorough discussion was made and it was resolved unanimously as follows:

- 1) Each department should take minimum one initiative for student exchange and faculty exchange.
- 2) Each department should send few students for internship programs organized by reputed institutions/industries/any other related firms.



- 3) Each department should enhance the research collaboration with other reputed institutions/industries and as an outcome of research collaboration, papers in UGC-CARE approved journals should be published.

Proposed by: Mr. S. M. Bagal
Seconded by: Prof. Ms. R. N. Misal

Item **About organizing more number of seminars/workshops on IPR, Methodologies in Quality teaching learning**
No. 9 (8)
Resolution It was brought to the notice of the meeting that few number of
No. 9(8) seminars/workshops on IPR, teaching learning methodologies have been conducted. However, there is scope to conduct more number of seminars/workshops on IPR, methodologies in quality teaching learning.

In view of above, the issue of organizing more number of seminars/workshops on IPR, Methodologies in Quality teaching learning was put before the meeting.

Meeting took note of the same and it was further resolved unanimously that more number of number of seminars/workshops on IPR, methodologies in Quality teaching learning should be organized.

Proposed by: Prof. S. M. Shinde
Seconded by: Prof. Ms. M. M. Bhore

Item **About publicizing the Institute's Expertise in specific areas**
No. 9 (9)
Resolution It was brought to the notice of the meeting that Institute's Expertise in
No. 9(9) specific areas such as micro fabrication, advanced machining facilities, characterization facilities, chain testing facility, etc. is required to be publicized.

In view of above, the issue of publicizing the Institute's Expertise in specific areas was put before the meeting.

Meeting took note of the same and further resolved unanimously that Institute's expertise in specific areas should be uploaded on institute website up to 31st January 2020.

Proposed by: Prof. A. M. Dyade
Seconded by: Prof. M. S. Mathpati

Item **About organizing professional development/administrative training programs for non-teaching staff**
No. 9 (10)
Resolution It was brought to the notice of the meeting that few number of

No. 9(10) professional development/administrative training programs for non-teaching staff have been conducted. However, there is scope to conduct more number of professional development/administrative training programs for non-teaching staff.

In view of above, the issue of organizing professional development /administrative training programs for non-teaching staff was put before the meeting.

Meeting took note of the same and further resolved unanimously that more number of programs should be arranged for non-teaching staff.

Proposed by: Dr. R. R. Gidde

Seconded by: Dr. M. K. Raul

Item **About organizing programs for promoting gender equity**
No. 9 (11)
Resolution It was brought to the notice of the meeting that few number of

No. 9(11) programs for promoting gender equity have been conducted. However, there is scope to conduct more number of programs for promoting gender equity.

In view of above, the issue of organizing programs for promoting gender equity was put before the meeting.

Meeting took note of the same and further resolved unanimously that more number of programs should be arranged related to gender and equity especially related to women empowerment, safety, etc.

Proposed by: Dr. Mrs. B.C. Melinamath

Seconded by: Dr. Mrs. D. A. Tamboli

Item **About organizing programs related to health and hygiene**
No. 9 (12)
Resolution It was brought to the notice of the meeting that few number of

No. 9(12) programs related to health and hygiene have been conducted. However, there is scope to conduct more number of programs related to health and hygiene.

In view of above, the issue of organizing programs related to health and hygiene was put before the meeting.

Meeting took note of the same and further resolved unanimously that



more number of programs should be arranged related to health and hygiene.

Proposed by: Dr. A. A. Utpat
Seconded by: Dr. P. M. Pawar

As there was no further issue to discuss, the meeting concluded with vote of thanks to the chair and all present.

B. Ronge
Coordinator

Internal Quality Assurance Cell (IQAC)
SVERI'S College of Engineering,
Pandharpur



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PRINCIPAL,
College of Engineering
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