

The meeting of Internal Quality Assurance Cell (IQAC) of SVERI's College of Engineering, Pandharpur was held on Sunday, 18/08/2019 at 02.00 PM in the Institute Premises.

Following members were present for the meeting

Sr. No.	Name	Sign.
1.	Mr. S. M. Shinde	<u>L. Shinde</u>
2.	Mr. S. M. Bagal	<u>S. Bagal</u>
3.	Mr. R. G. Zarkar	<u>R. Zarkar</u>
4.	Dr. S. A. Lendave	<u>S. Lendave</u>
5.	Mr. M. S. Matkoti	<u>M. Matkoti</u>
6.	Dr. S. S. Wangikar	<u>S. Wangikar</u>
7.	Mrs. R. N. Misal	<u>R. Misal</u>
8.	M. M. Shore	<u>M. Shore</u>
9.	Dr. P. S. Kachare	<u>P. Kachare</u>
10.	Dr. Prashant M. Pawar	<u>P. Pawar</u>
11.	B. D. Gaikwad	<u>B. Gaikwad</u>
12.	S. B. Salunkhe	<u>S. Salunkhe</u>
13.	P. G. Gaikwad	<u>P. Gaikwad</u>
14.	Dr. Bhuraneshwari. C. M	<u>B. Bhuraneshwari</u>
15.	Dr. A. S. Vibhute	<u>A. Vibhute</u>
16.	D. A. Tamboli	<u>D. Tamboli</u>
17.	Abhay Utpat	<u>A. Utpat</u>
18.	Avinash. A. mote	<u>A. Mote</u>
19.	Digambar T. Koli	<u>D. Koli</u>
20.	Karan B. Pabli	<u>K. Pabli</u>
21.	C. B. Nadagonda	<u>C. Nadagonda</u>
22.	Sanudragya Talukdar	<u>S. Talukdar</u>
23.	Dr. S. A. Sonawane	<u>S. Sonawane</u>
24.	B. P. Range	<u>B. Range</u>
25.	J. B. Gaikwad	<u>J. Gaikwad</u>
26.	Dr. R. R. Gidde	<u>R. Gidde</u>
27.	A. G. Kore	<u>A. Kore</u>
28.	Prof. Dr. N. B. Pawar	<u>N. Pawar</u>

All the present were welcomed by principal, SVERI College of Engineering, Pandharpur and Chairman of Internal Quality Assurance Cell Dr. B. P. Ronge. Following business was transacted.

Item No. 1
Resolution No. 1
Confirmation of the minutes of the last Meeting.
The minutes of the last Meeting held on 27/09/2019 were read and unanimously confirmed.
Proposed by: Dr. R. R. Gidde
Seconded by: Mr. Samudragupta Talukdar

Item No. 2
Resolution No. 2
About Submission of AQAR for A.Y. 2018-19.
Following was brought to the notice of the Meeting:

- 1) NAAC re-accreditation application is due in April 2020.
- 2) Last date for submission of AQAR for A.Y. 2018-19 is 31/12/2019.

Thorough discussion was made and it was resolved unanimously as follows:

- 1) Draft copy of AQAR for the A.Y. 2018-19 should be made ready on or before 30th September 2019.
- 2) AQAR for the A.Y. 2018-19 should be put before next IQAC Meeting copy of scheduled in November 2019.

Proposed by: Dr. A. S. Vibhute
Seconded by: Dr. A. A. Utpat.

Item No. 3
Resolution No. 3
About NAAC preparation for 2nd cycle.
Review of NAAC preparation in respect of different criteria was taken in the Meeting:

- 1) The process of filling data quantitative matrices (Qn) and

and Qualitative Matrices (QIM) is in progress.

2) Constitution of Institution's Innovation Council (ICC).

3) Filing the patents by Faculty members.

Thorough discussion was made and it was resolved unanimously as follows:

- 1) Quantitative Matrices (QIM) and Qualitative Matrices (QIM) data be Modified as per the suggestions given by Members of IQAC.
- 2) All HODs and Deans should ensure the correctness of data in respect of Quantitative Matrices (QIM) and Qualitative Matrices (QIM).
- 3) Under ICC, various activities for both faculty members and students required to be conducted to encourage innovation and entrepreneurship.
- 4) FDP on IPR Filing and its implications be arranged on or before 31st Dec, 2019.
- 5) HODs should arrange minimum one extension activity per semester.

proposed by: Dr. S.B. Selunkhe

Seconded by: Dr. S.A. Lendave.

Item No. 4 About Curricular Aspects (NAAC Criteria I)

Resolution No. 4 Review of NAAC Criteria-I in respect of key Indicators such as curricular planning & implementation, academic flexibility, curriculum enrichment and feedback system was put before the Meeting.

Thorough discussion was made and it was unanimously as follows:

- 1) Criterion Coordinator should modify the data by incorporating suggestions

given by IQAC Members.

- 2) Criterion (coordinator should refer standard operating Procedure (SOP) for documentation.

Proposed by: Dr. P. S. Kachare

Seconded by: Dr. P. S. B. C. Melikaratti

Item No. 5 About Teaching - Learning & Evaluation (NAAC criteria II)

Resolution
No. 5.

Review of NAAC criteria-II in respect of key indicators such as student enrollment and profile, catering to student diversity, teaching-learning process, teacher profile and quality, evaluation process & reforms, student performance & learning outcome and students satisfaction survey was put before the meeting.

Thorough discussion was made and it was resolved unanimously that criterion coordinator should maintain documents as per standard operating procedure (SOP).

Proposed by: Prof. B. D. Galkwad

Seconded by: Dr. P. S. Kachare

Item No. 6 About Student Support & Progression (NAAC criteria V)

Resolution
No. 6.

Review of NAAC criteria-V in respect of key indicators such as student support, student progression, student participation & activities, alumni engagement was put before the meeting.

Thorough discussion was made and it was resolved unanimously that criterion coordinator should maintain documents in consultation with Dean Students' as per standard operating procedure (SOP).

Proposed by: Prof. S. M. Shinde

Seconded by: Prof. M. M. Bhore

Item No. 7 About NPTEL Courses.

Resolution No. 7 The status of enrollment of faculty members and students for various NPTEL courses was put before the Meeting.

Meeting took the note of the same and it was resolved unanimously as follows:

1) Meeting has appreciated the enrollment of students for NPTEL courses.

2) Every faculty member should register (for examination) for at least one course (preferably 8 week or 12 weeks)

proposed by: Dr. P. M. Pawar

seconded by: Mr. S. Tadulkar

Item No. 8 About Innovative practices.

Resolution No. 8 Various innovative practices such ~~was~~ use of Models & charts, MOODLE, virtual laboratories, in house & sponsored projects etc, were discussed during the meeting.

Meeting took note of the same and further resolved unanimously as follows:

1) All the faculty members have to record video lectures and upload it on SVERITube / Youtube.

2) HODs should ensure about sr. no. 1 as above.

3) Guest / Expert lectures by industry persons be arranged to give exposure about practical applications of theoretical concepts in the curriculum.

4) User-Friendly instruction manuals be prepared related to different softwares available in respective

departments (apart from curriculum)
for the use of students.

proposed by: Dr. P. M. Pawar

Seconded by: Prof. C. B. Nadagouda

Item No. 9 Issues with the permission of the chair.

Item No. 9(1) About arranging seminars/workshops.

Resolution No. 9(1) It was brought to the notice of the Meeting that improving teaching-learning process, there is need to organize Seminar(s) and/or Workshop(s). Hence, issue of organizing seminars and workshops is put before the Meeting.

Thorough discussion was made and it was resolved unanimously that one-day Workshop related to quality in teaching-learning process is required to be organized in this semester in order to boost quality initiatives from faculty members in teaching-learning process.

Proposed by: Dr. A. A. Utpat

Seconded by: Dr. Mrs. D. A. Tamboli


Coordinator
Internal Quality Assurance Cell (IQAC)
SVET'S College of Engineering,
Pandharpur




PRINCIPAL,
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