

Date on which ATR is presented: 22.02.2020

**SVERI's College of Engineering, Pandharpur**  
**Action Taken Report on the resolutions made in**  
**the IQAC meeting of 21-11-2019**

Item No.	Resolutions	Action Taken Report
1) Confirmation of the minutes of the last meeting	The minutes of the last meeting held on 18/08/2019 were read and confirmed unanimously.	---
2) About approval of AQAR for A.Y. 2018-19	Meeting took note of the same and accorded its approval for AQAR for A.Y. 2018-19.	AQAR submitted to NAAC on 30/12/2019.
3) About academic plan for Sem.-II of A.Y. 2019-20	Meeting took note of the same and approved.	All departments have prepared departmental academic plan for the SEM-II and departments are implementing the same.
4) About action taken report on Academic and Administrative Audit (AAA) for A.Y. 2018-19	1) HODs should ensure corrective actions in respect of suggestions given by AAA Auditors.	HODs are ensuring corrective actions based on suggestions given by AAA Auditors.
	2) HODs should aspire more number of sponsored and interdisciplinary projects.	HODs of MECH and ENTC have fetched the sponsored and interdisciplinary projects.
5) About planning of one-month Industrial Internship for faculty members	1) Faculty members those who are deputed for one month industrial training should submit report (minimum 25 pages).	Faculty members those who have undergone industrial training have submitted reports.
	2) Faculty members should also fetch minimum two sponsored projects from the company in which they have undergone industrial training.	Mech: Mr.V.R.Chavan brought two problems while Mr. B. T.Gadade brought three problems from their respective industries. E&TC: It is in process. CSE: Two sponsored projects fetched from the company. Civil: It is in process.
	3) Faculty members should take regular follow-up for getting placement drive of the same company at our campus.	Faculty members are taking regular follow-up for getting placement drive of the same company at our campus.

Item No.	Resolutions	Action Taken Report
6) About review of placement of students and planning for training programmes.	Meeting took note of the same and appreciated efforts taken by Dr. M. K. Raul and his team.	----
7) About planning of certificate courses for students during Sem.- II of A.Y. 2019-20.	Meeting took note of the same and further resolved unanimously that minimum one certificate course per semester should be conducted by all departments. HODs should ensure documentation related to certificate courses as per Standard Operating Procedure (NAAC SOP).	HODs are ensuring documentation related to certificate courses as per Standard Operating Procedure (SOP) of NAAC.
8) About review of preparation for 2 <sup>nd</sup> cycle of NAAC.	1) Best practices should be identified and related documentation should be made ready on or before 31/01/2020.	Best Practices have been identified & detailed documentation as per the NAAC format has been uploaded on institute website on 26/12/2019.
	2) Minimum two faculty members from each department should apply for award/recognition at State/National/International level from Government or any other recognized body.	Faculty members have applied for award/recognition.
	3) Every faculty member should publish minimum one paper in the UGC-CARE approved journals per semester and one book/book chapter per year as well. 4) Every faculty member should present/publish one paper per year in conference with proceedings having ISBN number.	Some faculty members have published papers in SCI indexed and other UGC-CARE approved journal and the remaining faculty members are preparing their manuscripts. Faculty members have presented and published papers in conference with proceedings having ISBN number.




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	5) HODs should ensure about conduction of minimum 40 Hrs expert's lectures per class per semester.	HODs are ensuring that 40 Hrs of expert lectures conducted per department.
	6) HODs should arrange bridge courses from industry experts.	Bridge courses from industry experts have arranged and conducted.
	7) Each final year project group should publish one paper in UGC-CARE approved journal. HODs should ensure the same.	Few project groups of Mechanical and Civil engineering departments have published UGC-CARE approved journal.
9) Issues with the permission of the Chair.	---	---
9(1) Motivating the students for research activities	1. HODs should conduct sessions for motivating the students for research activities and a report of the same should be submitted to Dean (R&D).	HODs have conducted sessions for motivating the students for research activities.
	2. As an outcome of the above activity, HODs should ensure students participation in different technical events. HODs should present the status of students participation in such events for AY 2019-20 in next IQAC meeting.	Students are participating in different technical events.
9(2) Purchase of software for checking plagiarism	Thorough discussion was made and it was resolved unanimously that a plagiarism checking software with additional features of grammar check should be purchased in order to boost research facilities.	Plagiarism checking software with additional features of grammar check will be purchased in April, 2020.
9(3) About linkages with local sugar mills	1) More number of activities should be conducted in collaboration with the Sugar mills.	Guest Lecture by Electrical Engineer from Jakraya Sugar for S.Y. BTech. Mechanical students on 25/01/2020.
	2) Mechanical Engineering Department should form one more linkage with nearby sugar mill.	Efforts are being taken to make MOU with Jay Hind Sugar Industry, Achegaon, Tal: South Solapur.

Item No.	Resolutions	Action Taken Report
9(4) About strengthening alumni interaction	Thorough discussion was made and it was resolved unanimously that more number of expert lectures, bridge courses & career guidance sessions should be arranged through alumni.	HODs are giving more focus on arranging expert lectures, bridge courses & career guidance sessions.
9(5) About conducting Green Audit and Energy audit	Thorough discussion was made and it was unanimously decided that institute should conduct green and energy audit before 15 <sup>th</sup> March 2020.	Committees are constituted for carrying out Green Audit and Energy audit. The Audits will be conducted before 15 <sup>th</sup> March 2020.
9(6) About perspective plan Perspective plan is designed and continuous follow up in respect of progress is being taken.	Meeting took the note of the same and further resolved unanimously that a report related to follow up in respect of progress according to perspective plan should be presented in next IQAC meeting.	A continuous follow-up is being taken to ensure completion of work in accordance to perspective plan.
9(7) About collaborations/link ages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research, etc.	1.Each department should take minimum one initiative for student exchange and faculty exchange.	Initiatives are being taken in respect of student exchange and faculty exchange with industries/institutes.
	2.Each department should send few students for internship programs organized by reputed institutions/industries/any other related firms.	Efforts are being made on this front.
	3.Each department should enhance the research collaboration with other reputed institutions/industries and as an outcome of research collaboration, papers in UGC-CARE approved journals should be published.	Efforts are being made on enhancing the research collaboration with other reputed institutions/industries.



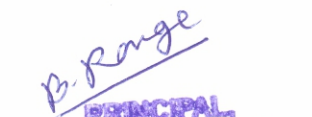
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9(8) About organizing more number of seminars/workshops on IPR, Methodologies in Quality teaching learning	Meeting took note of the same and it was further resolved unanimously that more number of seminars/workshops on IPR, methodologies in Quality teaching learning should be organized.	Two workshops have been organized as given below: 1. One week FDP on "Enhancing Teaching skills" from 26/12/2019 to 31/12/2019. 2. "A one Day workshop on "Guidance on Academic process under Margadarshak scheme" on 12/02/2020. Following workshops have been organized in March /April 2020: 1. Workshop on IPR -March 2020 2. Effective Teaching Learning Methods- April 2020.
9(9) About publicizing the Institute's Expertise in specific areas	Meeting took note of the same and further resolved unanimously that Institute's expertise in specific areas should be uploaded on institute website up to 31 <sup>st</sup> January 2020.	Institute's Expertise in specific areas is ready & will be uploaded on institute website up to 20 <sup>th</sup> March 2020.
9 (10) About organizing professional development/administrative training programs for non-teaching staff.	Meeting took note of the same and further resolved unanimously that more number of programs should be arranged for non-teaching staff.	Programs will be arranged.
9(11) About organizing programs for promoting gender equity	Meeting took note of the same and further resolved unanimously that more number of programs should be arranged related to gender and equity especially related to women empowerment, safety, etc.	A session on the Women Empowerment has been arranged related to gender and equity. Ex-President of Solapur Z.P., Dr. Nishigandha Kolhe has delivered session on Women Empowerment.
9(12) About organizing programs related to health and hygiene	Meeting took note of the same and further resolved unanimously that more number of programs should be arranged related to health and hygiene.	A program on health and hygiene was arranged.

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Coordinator

Internal Quality Assurance Cell (IQAC)  
SVERI'S College of Engineering,  
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