

Date of meeting in which ATR is presented: 10.03.2018
SVERI's College of Engineering, Pandharpur
Action Taken Report on the resolutions made in
the IQAC meeting of 25-11-2017

Item No.	Resolution	Action Taken/Status
1. Confirmation of the minutes of the last meeting	The minutes of the last meeting held on 24/09/2017 were read and unanimously confirmed.
2. About Quality Assurance Activities	<p>It was brought to the notice of the meeting that following quality assurance activities are being carried out.</p> <p>Backlog Session:- Backlog Session are being organized for the subject where the result are not up to the mark. The name of the subjects for backlog session is decided in the Deans and HODs meeting.</p> <p>i) Practice Session:- Practice session for difficult subject are being arranged. These subjects are decided in the Deans and HODs meeting.</p> <p>ii) Training:- Various trainings are being arranged for the students to improve their soft skill and technical skills and in turn to increase placement of student.</p> <p>iii) HR activities:- Human Resource development training through workshops, FDPs, STTPs, Seminars are being provided to teaching and non-teaching staff members.</p> <p>iv) Feedback Sessions:- 3 different kinds of feedback are collected from the students and action is taken on the same. These feedbacks are as follows:-</p> <p>a) Feedback taken by Dean Academics once in semester.</p> <p>b) Feedback taken by from CR and 2-3 students of the class.</p> <p>c) Suggestion box opened weekly.</p> <p>v) Result Analysis is being carried out every semester and accordingly results target are set. Meeting unanimously took the note of the above and accorded its approval</p>	Decided to continue all these activities in future also
3. Issues with the permission of the chair.		--
3.1 About Quality Benchmarks /Parameters	It was brought to the notice of the meeting that we have quality benchmarks or Parameters for various academic and administrative activities in the institute.	--

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	<p>Thorough discussion was made and it was unanimously resolved as follows:-</p> <p>a) Following subcommittee for compilation of existing quality benchmarks or Parameters and suggesting additional quality benchmarks or Parameters for academic, administrative student activities etc.</p> <table border="1" data-bbox="475 499 1109 913"> <thead> <tr> <th>Sr.No.</th> <th>Name</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Dr.S. M. Mukane</td> <td>NAAC Co-ordinator</td> </tr> <tr> <td>2</td> <td>Dr.P.M.Pawar</td> <td>Dean Academics</td> </tr> <tr> <td>3</td> <td>Dr.M.K.Raul</td> <td>Dean TPII</td> </tr> <tr> <td>4</td> <td>Dr.A.S.Vibhute</td> <td>HOD ENTC</td> </tr> <tr> <td>5</td> <td>Dr.P.S.Kachare</td> <td>HOD Mech</td> </tr> </tbody> </table> <p>b) This committee submit its report on or before 31/01/2018 to the Principal.</p>	Sr.No.	Name	Description	1	Dr.S. M. Mukane	NAAC Co-ordinator	2	Dr.P.M.Pawar	Dean Academics	3	Dr.M.K.Raul	Dean TPII	4	Dr.A.S.Vibhute	HOD ENTC	5	Dr.P.S.Kachare	HOD Mech	<p>1. Subcommittee constituted through the office order NO.: COEPR/2017-18/O.O/60 dated 29/11/17</p> <p>2. Subcommittee submitted its report on 31/1/2018.</p>
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1	Dr.S. M. Mukane	NAAC Co-ordinator																		
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3.2 About Quality culture in the Institute	<p>It was brought to the notice of the meeting that we have been taking efforts on different fronts for building and maintain quality culture in the institute as per details given below:-</p> <p>a) Academic Front:- PPPE and related circulars are the guiding documents for maintaining quality culture in teaching learning process, Student and staff development, co-curricular and extracurricular activity.</p> <p>b) Admission Front:- System Manual, HR Manual, and Related circulars are guiding documents in maintaining quality culture on admission front.</p> <p>The above documents were put before the meeting. Meeting unanimously took the note of the above.</p>	---																		

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PRINCIPAL,
 College of Engineering,
 PANDHARPUR.