

**Date of meeting in which ATR is presented: 28.07.2018**  
**SVERI's College of Engineering, Pandharpur**  
**Action Taken Report on the resolutions made in**  
**the IQAC meeting of 10-03-2018**

Item No.	Resolution	Action Taken/Status
1. Confirmation of minutes of last meeting	The minutes of the last meeting held on 25/11/2017 was read and unanimously confirmed.	....
2. About quality benchmarks/parameters	<p>It was brought to the notice of the meeting a committee was constituted through office order no COEPR/2017-18/00/60(A) dated 29/11/2017 to compile the existing quality benchmarks/parameters also suggesting additional parameters for academic, administrative, students activities etc. The intern report of the committee was put before the meeting.</p> <p>Thorough discussion was made and it was unanimously resolved that committee should prepare and submit report in due time based on background, existing parameters and new benchmarks or parameters suggested along with set targets.</p>	Revision in respect of document related to quality benchmark in progress.
3. About feedback from stakeholders	<p>It was brought to notice of the meeting that feedback are being collected regularly from stakeholder namely students, parents, alumni and employers. The details report about feedback given by these stakeholders and ATR on the given feedback was put before the meeting.</p> <p>Thorough discussion was made and it was unanimously resolved that copy of ATR be given to the concerned students/ parents/ alumni/ employers as the case may be.</p>	The implementation is being started.
4. About workshops, FDP, STTP & Seminars	<p>The department wise report on conducted workshops, FDP, STTP &amp; Seminars was put before the meeting. meeting unanimously took the notice of the same.</p> <p>Thorough discussion was made and it was unanimously resolved that Dean Student will prepare a plan of student activities every year in consultation with respective HOD.</p>	Draft plan is prepared by Dean students in consultation with HODs.

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5.About our best practices	<p>It was brought to notice of the meeting that institutes implements following best practices</p> <ol style="list-style-type: none"> <li>1. PPPE</li> <li>2. CIP</li> <li>3. Principal Darbar</li> <li>4. Night study session</li> <li>5. Practices session</li> <li>6. Proctor session</li> <li>7. Earn and learn scheme</li> <li>8. Cash prizes for the meritorious students</li> <li>9. Swachha bharat abhiyan</li> <li>10. Pranayam session</li> <li>11. Conducting function on important days instead of giving holiday.</li> <li>12. The related documents, circulars were also put before the meeting. Meeting unanimously took the note of the same.</li> </ol>	.....
6.About Tutelbot institutes management system[TIMS]	<p>It was brought to notice of the meeting that institution in association with our alumni Mr. Samudragupta Talukdar is further developing Tutelbot institutes management system (TIMS). It has different modules right from Pre admission management to Alumni management. Following modules are present in the system</p> <ol style="list-style-type: none"> <li>1. Pre admission management.</li> <li>2. Academic management.</li> <li>3. Time table management</li> <li>4. Admission management.</li> <li>5. Leave management</li> <li>6. HR management</li> <li>7. Financial management</li> <li>8. Inventory management</li> <li>9. Hostel management</li> <li>10. These TIMS software is being used for most of the modules.</li> </ol> <p>Meeting unanimously took the note of the above and expressed satisfaction over the development of the software.</p>	.....
7 Issues with the permission of the chair.	As there being no further issues to discuss, meeting concluded with vote of thanks to the chair and all present.	.....

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