

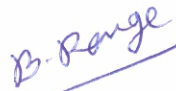
Date of meeting in which ATR is presented: 24.09.2017
SVERI's College of Engineering, Pandharpur
Action Taken Report on the resolutions made in
the IQAC meeting of 10-06-2017

Item No.	Resolution	Action Taken/Status
1. Confirmation of minutes of last meeting	The minutes of the last meeting held on 29/01/2017 were read and unanimously confirmed.
2. Review of work done in respect of function of IQAC	Review of work done in respect of function of IQAC was taken in the meeting which was in respect of following i) FDP program for teaching and non-teaching staff ii) List of faculty member doing higher education iii) Discipline during the functions iv) Visits of students and staff members to R&D activities v) Result analysis vi) Preparation of annual quality assurance report. Meeting unanimously took the note of the above
3. About future plan to improve quality	Future plans for improvement of quality were discussed in the meeting. Thorough discussion was made and it was unanimously resolved as follow: i) Google based document repository system be kept in implementing ii) Subject numerical be prepared in excel sheet to change forms of the numerical easily. iii) To bring awareness and implementation about academic audit, session of Dr. N. B. Pawar be arranged iv) Before arranging FDP, training need analysis be carried out. v) Communication improvement sessions to staff members be arranged for next two month. Prof. Nagawade will be resource person for these sessions.	i) The document repository system is being implemented. ii) The Subject numerical preparation by faculty in excel sheet is in progress. iii) It will be planned after discussion with Dr. N. B. Pawar. iv) FDP Coordinator is arranging FDPs as per the need. v) Communication improvement sessions to staff members by Prof. Nagawade have been arranged.

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	vi) To improve quality of projects industry survey and social survey be carried out and based on that data bank of projects be created. vii) HOD should make cluster wise subject slides about important concepts from that area and 2-3 days session be arranged for TE students in each semester. This session should be conducted by Prof. or Associate Prof level faculty. viii) Booklet of all rules and regulations of institute be prepared for students and staff. ix) Respective HOD should meet or receive their concerned company person who have come for placement on the day of placement.	vi) The activity is in progress. vii) HODs have started implementation for the same. viii) Preparation is in progress. ix) Started implementation for the same.
4.Issues with the permission of the chair	As there being no further issues to discuss, meeting concluded with vote of thanks to the chair and all present.


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